

<b>Item No.</b>	<b>Classification:</b> Open	<b>Date:</b> 29 April 2024	<b>Meeting Name:</b> Strategic Director of Housing
<b>Report title:</b>		<b>Gateway 3 – Variation Decision</b> Heating and Water Contracts A&B	
<b>Ward(s) or groups affected:</b>		All	
<b>From:</b>		Director of Asset Management	

## RECOMMENDATIONS

That the Strategic Director of Housing:

1. Retrospectively approves the variation of the Heating and Water Contract A (north of the borough) to OCO Ltd to extend the term of the contract for a period of two years from 1 April 2024 at an estimated sum of £11.5m per annum making a total estimated extension value of £23m, and estimated contract value of £94.93m for ten years composed of actual and projected expenditure.
2. Retrospectively approves the variation of the Heating and Water Contract B (south of the borough) to Smith & Byford Ltd to extend the term of the contract for a period of two years from 1 April 2024 at an estimated sum of £14m per annum making a total estimated extension value of £28m, and a total estimated contract value of £93.05m for ten years composed of actual and projected expenditure.
3. Notes that this gateway report seeks retrospective approval for these variations, and in line with Contract Standing Order 6.7 will be presented to the Audit, Governance and Standards Committee in September 2024.

## BACKGROUND INFORMATION

4. A Gateway (GW) 2 report was approved by cabinet on 15 September 2015 to award two Heating and Water Contracts:
5. Contract A (north of the borough) was awarded to OCO Ltd (OCO) for a period of five years at an estimated annual sum of £7.2m with the option to extend for a further five years (three + two) making a total estimated contract value of £72m with a contract start date of 1 April 2016.
6. Contract B (south of the borough) was awarded to Smith & Byford Ltd (Smith & Byford) for a period of five years at an estimated annual sum of £6.6m with the option to extend for a further five years (three + two) making a total estimated contract value of £66m with a contract start date of 1 April 2016.
7. By way of a GW3 report dated 20 October 2020, both contracts were extended until 31 March 2024 exercising the option in the contracts to extend for a further three year period. These extensions were required to ensure

service continuity as due to lack of resources and the Covid-19 pandemic impacting on the construction industry, it was not possible to carry out a new longer-term procurement exercise at that time. This GW3 report decision was delegated to the Strategic Director of Housing via a GW1 report by cabinet on 12 September 2023.

8. The scope of both Contract A and Contract B encompasses the following work streams:
  - landlord's gas safety inspections;
  - responsive repairs, installations and maintenance for gas and heating installations to individual and district heated properties;
  - potable water testing, treatment and installations;
  - responsive repairs and maintenance for laundry and sewage plant;
  - testing and maintenance of dry/ wet riser installations;
  - maintenance of building energy management systems; and
  - emergency response that covers a 24/7, 52 weeks a year period
9. The geographical split of the borough (north and south) provides all of the works noted at paragraph 7 above which facilitates better logistical service coverage given the importance of these works to residents. The contracts contain the provision for the contractors to provide back-up to each other that ensures that the council is able to meet its statutory obligations.
10. Both contracts contain a General Maintenance Index (GMI) adjustment that is calculated and applied each April after the first year.
11. OCO has an average expenditure of around £501k (revenue only) and £695k (with capital) per month. Taking into account previous spend (£68.93m), anticipated spend until 31 March 2024 (£3m) and a new two year extension at current expenditure (£23m) will provide a total revised estimated contract value of £94.93m.
12. Smith & Byford has an average expenditure of around £451k (revenue only) and £1m (with capital) per month. Taking into account previous spend on this contract (£58.55m), anticipated spend until 31 March 2024 (£6.5m) and a new two year extension at current expenditure (£28m) will provide a total revised estimated contract value of £93.05m.
13. This report is seeking the Strategic Director to retrospectively approve a two year extension to the term of both contracts to 31 March 2026 to ensure service continuity whilst longer term procurement exercises are carried out for both individual and district heating and to help cover any potential delays in completing the new procurement exercises.

## KEY ISSUES FOR CONSIDERATION

### Key Aspects of Proposed Variation

14. The nature of this proposed variation is to exercise the remaining option to extend the term of the contracts with OCO and Smith & Byford for a further two years. The revised completion date will therefore be 31 March 2026.

### Reasons for Variation

15. This variation will ensure and enable the council to maintain continuity of delivery of repair and maintenance to heating and water installations and provide gas and water safety inspections via the contracts with OCO and Smith & Byford pending completion of the new longer term procurement exercises by 31 March 2026.

16. The reason for the extension is that as a social landlord, it is essential that the council meets its obligations to ensure it has the capability to deliver repair and maintenance to heating and water installations and provision of a gas and water safety inspection regime across the borough to manage its housing stock; to ensure resident and other user safety; and to reduce financial and reputational risks.

17. The service provides inspection and maintenance to housing's energy management systems and dry and wet risers.

18. Both contracts are demonstrating good levels of performance and continue to provide a value for money service.

19. Notice to vary has been provisionally discussed with both OCO and Smith & Byford and will form part of their contracts effected through deeds of variation.

20. The current contracts had an end date of 31 March 2024 however, this report seeks the Strategic Director's retrospective approval to the extension of both contracts. Once implementable, both contracts will continue from 1 April 2024 until 31 March 2026. No new planned orders will be given until this GW3 report has been approved.

21. Subject to approval to this proposed variation to extend the term of the contracts with OCO and Smith & Byford, the anticipated timetable for the three new procurement exercises is detailed in paragraphs 21 to 23 below.

### 22. Cold Water Maintenance, Refurbishment and Replacements (two contracts)

- Notice of Intention (NOI) - February 2024 to April 2024
- Issue PAS91 Pre-Qualification Questionnaire (PQQ) – June 2024
- PAS91 PQQ return – July 2024
- PAS91 PQQ Evaluation – July 2024 to August 2024
- Issue Invitation to Tender (ITT) – August 2024
- Tender return – September 2024

- Tender Evaluation – September 2024 to October 2024
- Notice of Proposal (NOP) – October 2024 to January 2025
- Council approval decision – February 2025
- Contract award – March 2025
- Mobilisation/TUPE – March 2025 – May 2025

23. Lot 1 Individual Heating and Water Repairs and Maintenance (two contracts)

- Issue PAS91 Pre-Qualification Questionnaire (PQQ) – July 2024
- PAS91 PQQ return – September 2024
- PAS91 PQQ Evaluation – October 2024 to December 2024
- Issue Invitation to Tender (ITT) – March 2025
- Tender return – May 2025
- Tender Evaluation – June 2025 to September 2025
- Council approval decision – October 2025 to December 2025
- Contract award – December 2025
- Mobilisation/TUPE – December 2025 – March 2026

24. Lot 2 District Heating Maintenance, Refurbishment and Replacements (two contracts)

- Notice of Intention (NOI) - February 2024 to May 2024
- Issue PAS91 Pre-Qualification Questionnaire (PQQ) – July 2024
- PAS91 PQQ return – September 2024
- PAS91 PQQ Evaluation – October 2024 to December 2024
- Issue Invitation to Tender (ITT) – January 2025
- Tender return – March 2025
- Tender Evaluation – March 2025 to May 2025
- Notice of Proposal (NOP) – May 2025 to August 2025
- Council approval decision – October 2025 to December 2025
- Contract award – December 2025
- Mobilisation/TUPE – December 2025 – March 2026

**Future Proposals for this Service**

25. The option to extend both contracts for a further two years is being used for this proposed variation as both contracts continue to meet the council's service requirements and continue to provide value for money.

26. A GW1 report was approved by cabinet on 12 September 2023 for two Lots – Lot 1 Individual Heating and Water Repairs and Maintenance Contracts and Lot 2 District Heating Maintenance, Refurbishment and Replacement Contracts. A GW1 report was approved by the Strategic Director on 14 March 2024 for two Cold Water Maintenance, Refurbishment and Replacement Contracts.

27. The anticipated timetable for new procurements is detailed in paragraphs 22 to 24 above.

## Alternative Options Considered

28. Due to the result of inflationary increases across the market due to events such as the war in Eastern Europe (Russia and Ukraine conflict), the continuing impact of Brexit and the global cost of living crisis coupled with the experience of both contractors and a schedule of rates and technical specification included in their contracts to deliver this work coupled with an extension option for these two years which is available, two alternative options were considered and rejected as the most effective way is to utilise the two year extension provision:
29. Do nothing – not viable for the reason set out in paragraph 15 above; and
30. Bring the work back in-house – not viable as currently the council in-house team, Southwark Repairs, is building up its resources to deliver electrical testing which commenced in April 2023 and is currently being reviewed as part of the Repairs Improvement Plan approved by cabinet on 12 September 2023.
31. As three procurement exercises are anticipated to be undertaken from April 2024 to June 2024 to procure a total of six new contracts and the new contracts will be in place by April 2026, extending the existing contracts to 31 March 2026 is the most effective proposal to ensure continuity in providing heating and water works across the borough.

## Identified risks for the Variation

32. The table below identifies the specific risks associated with these contracts, the likelihood of occurrence and the controls in place to mitigate the risks:

R/N	Risk	Likelihood	Risk Control
R1	OCO and/or Smith & Byford becomes insolvent leaving works incomplete.	Low	The contracts contain the provision for both OCO and Smith & Byford to act as back up to each other. Please see financial checks in paragraph 61 below. OCO and Smith & Byford are paid on the basis of a monthly valuation dependent on the quantity of work claimed. Should OCO and/or Smith & Byford become insolvent, they would only be paid for the work they complete. The monthly claims and payments help mitigate the risks involved of company failure. OCO and Smith & Byford will continue to be regularly monitored.

R2	OCO and/or Smith & Byford are unable to fulfil the requirements of the contract e.g. poor performance, leading to the need to terminate the contract.	Low	OCO and Smith & Byford's back-up provisions to each other will be used. If both OCO and Smith & Byford fail, then the council would procure alternative work provisions on an interim basis whilst it re-procures longer term contracts. The Alcumus Safe Contractor platform of approved list of contractors would be used alongside to distribute the works required. Alternately, an external framework may be accessed if required.
R3	Possible risk of procurement challenge	Low	As there is a two year extension option to utilise with both OCO and Smith & Byford to enable the new procurement exercises to be undertaken where interested parties can bid coupled with the need for the council to ensure and maintain continuity of works, as a social landlord, the risk of procurement challenge is low.
R4	Market conditions	Medium	Given the current market conditions are still affecting labour shortages and price inflation, extending the existing contracts to OCO and Smith & Byford on their tendered rates demonstrates best value. Both contractors will continue to be monitored to ensure that they continue to deliver whilst new contracts are procured.
R5	Possible risk of Section 20 (s20) challenge	Low	There are no s20 implications in relation to the Individual Heating and Water Repair and Maintenance as this is only to tenanted properties. There is no requirement for s20 consultation on this extension as this formed part of the consultation at GW2 stage when the Notice of Proposals were issued.

### Policy implications

33. This extension to these contracts will assist the council to continue to contribute to the council's Fairer Future Promise of quality affordable homes, improving housing standards and revitalising neighbourhoods.
34. The extension to these contracts will enable the council to continue to meet its legal obligations as a social housing landlord under the Gas Safety (Installation and Use) (Amendment) Regulations 2018 and the Landlord and Tenant Act 1985 and Part P of the Building Regulations ensuring it has

arrangements in place to maintain its council housing buildings and carry out the scope of works.

35. The works provided by these two contracts underpin the objectives set out in the current Southwark Housing Strategy to improve energy efficiency in every home.

### **Contract management and monitoring**

36. The council's contract register publishes the details of all contracts over £5,000 in value to meet the obligations of the Local Government Transparency Code. The Report Author must ensure that all appropriate details of this procurement are added to the contract register via the eProcurement System.
37. Both contracts will continue to be managed by the asset management (AM) electrical team dedicated contract manager and technical inspectors who work to ensure both contractors fulfil their contractual and safety obligations.
38. The AM electrical team, supported by AM quantity surveyors and the external Quality Audit Management Systems (QAMS) consultants (Gas Advisory Services Ltd trading as Phoenix Compliancy Management (PCM)), will continue to carry out rigorous inspections of quality and costs of works.
39. Annual performance reviews will continue to be carried out in line with the council's Contract Standing Orders (CSO).

### **Community, equalities (including socio-economic) and health impacts**

#### **Community impact statement**

40. The contracts are of a medium impact to tenants, homeowners and other stakeholders as these works will be done both externally and internally.
41. OCO and Smith & Byford confirmed that they are able to continue to meet the requirements of the Fairer Future Procurement Framework and this will be reported as part of the ongoing annual performance review.

#### **Equalities (including socio-economic) impact statement**

42. The works continue to contribute to good quality homes which will benefit Southwark communities.

#### **Health impact statement**

43. These extensions will continue to provide a positive impact on health inequalities as the main purpose of the works is to provide reliable heating and hot water to all tenants within council housing properties to ensure thermal comfort

## **Climate change implications**

44. These extensions will continue to provide opportunities to undertake the installation of renewable technologies where financial resources are available. Specifications of work will consider the overall holistic approach to working towards carbon zero and complying with Building Regulations Part L that addresses the conservation of fuel and power as part of a drive towards a greener future as further detailed in paragraphs 53 to 56.

## **Social Value considerations**

45. The Public Services (Social Value) Act 2012 requires that the council considers, before commencing a procurement process, how wider social, economic and environmental benefits that may improve the well-being of the local area can be secured. The social value considerations included in the tender (as outlined in the GW1 report) are set out in the following paragraphs in relation to the tender responses, evaluation and commitments to be delivered under the proposed contract.

## **Economic considerations**

46. The full cost to the council and the life span of the contracts are set out in paragraphs 1 and 2 of this report. London Living Wage (LLW) is paid under these contracts.

## **Social considerations**

47. Both OCO and Smith & Byford confirmed that all relevant staff continue to be paid the minimum LLW hourly rate and comply with council policies relating to GDPR, Blacklisting, Modern Slavery, Health & Safety and Equalities and will continue to be required to demonstrate that they operate an Equal Opportunities Policy, comply with the provisions of the Equalities Legislation, the Employment Relations Act 1999 (Blacklists) Regulations 2010 and the Prevent Duty under section 26 of the Counter-Terrorism and Security Act 2015.

48. Both contractors were required to employ six apprentices for each contract for the duration of the initial term of the contract. Both contractors were also required to work with the council to ensure local opportunities.

49. OCO confirmed that they employed 15 apprentices, since the commencement of their contract, across the various disciplines and provided nine work experience placements.

50. Smith & Byford confirmed that they employed 16 apprentices since the commencement of their contract, six of which are Southwark residents. They also created three full-time office roles in the Peckham offices, and employed two local young people in resident liaison roles. In addition they ran a familiarisation scheme for call-centre apprentices where they go out with engineers and experience front-line conditions, which has improved customer relations and service delivery.



51. In addition to paragraphs 49 and 50 above, both OCO and Smith & Byford provided work placement opportunities for local students and outreach to local schools promoting a career path in heating engineering, in particular encouraging young women to consider careers in engineering. OCO operates a well-established training centre for its own staff and external candidates and in 2020, OCO commenced participating in the Working out Scheme (WOS) that supports the rehabilitation of prisoners.
52. For this proposed extension period, both OCO and Smith & Byford will be required to employ six additional apprentices and continue to offer workplace experience to residents that are not in education, employment or training to assist the council in meeting their social value commitments. Local schools will also be allocated work experience places at both of their offices which will be organised by AM engineering and compliance team.

### **Environmental/Sustainability considerations**

53. New boilers and plant will continue to meet and exceed the minimum energy efficiency requirements to reduce the level of CO2 emissions.
54. Both contractors will continue to encourage the use of low emission vehicles and the minimisation of journeys needed. Both contractors maintain a modern fleet and manage activities through an Enterprise Resource Planning (ERP) system and will continue to do so.
55. All components and equipment, being replaced, are disposed of in accordance with the latest Waste Electrical and Electronic Equipment Regulations (WEEE).
56. All recyclable packaging is set aside and disposed of via a recycling centre and will continue to do so.
57. No hazardous materials are used.
58. OCO and Smith & Byford are issued with the council's current asbestos register to avoid any risk of exposure to the contractors or residents and both contractors will continue to assist in compiling detailed asset registers across the whole of the borough.

### **Financial Implications**

59. The contract value excluding VAT is:

	Contract A North OCO	Contract B South Smith & Byford	Total
Original total cost	£46.43m	£33.05m	£79.43m
Total value of any previous variations	£25.50m	£32.00m	£57.50m

Value of proposed variation	£23.00m	£28.00m	£51.00m
Revised total cost	£94.93m	£93.05m	£187.93m

60. The estimated breakdown of this proposed variation is subject to budget challenge and capital approvals that are being prepared at present and may be subject to change in order to deliver the services and works within a sustainable housing revenue account.

Description	Capital/ Revenue Cost Code	2024/2025	2025/20/26
Heating and Water Revenue	GG221	£12.92m	£12.92m
Individual boiler replacements	H-3113-0016	£2.00m	£2.00m
District Heating Capital	H-3113-0020	£1.60m	£1.60m
District Heating Meters	H-3113-6008	£0.50m	£2.00m
Newington District Heating	H-3113-6009	£0.10m	N/A
Asset data Boiler/ Plant Room security		£0.60m	£0.60m

61. Bureau van Dijk (BvD) FAME financial checks were carried out for both contractors on 18 January 2024 with the following results:

	OCO	Smith & Byford
<b>Credit Score</b>	Secure	Secure
<b>Turnover</b>	Turnover for 2022 £17.1m	Turnover for 2023 £42.2m
<b>Likelihood of failure</b>	Low	Low

62. The AM Contract Compliance Officer will continue to monitor changes to the financial status of both contractors via alerts from BvD FAME and Companies House.

### Legal Implications

63. Please see the supplementary advice from the Assistant Chief Executive – Governance and Assurance below.

### SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

#### Strategic Director of Finance (H&M 24/003)

64. This report seeks the retrospective approval of the Strategic Director of Housing to extend the term of the Heating and Water contracts for a period of two years from 1 April 2024 at an estimated combined sum of £25.5m per annum. Following the extension of the contracts, the actual cost will be

determined by both the overall priorities of the council's asset management programme and the resources available to fund it.

## **Head of Procurement**

65. This report seeks the retrospective approval of the Strategic Director of Housing to vary the Heating and Water Contract A with OCO Ltd for a period of two years from 1 April 2024 at £11.5m per annum making a total contract value of £94.93m and Heating and Water Contract B with Smith & Byford Ltd for a period of two years from 1 April 2024 at £14m per annum making a total contract value of £93.05m.

66. The Strategic Director of Housing notes the reason for the variation is detailed in paragraphs 13 to 23, the risks are detailed in paragraph 31, management and monitoring of the contracts is detailed in paragraphs 35 to 38, the impact on equalities, health and climate change are detailed in paragraphs 41 to 43, confirmation of the payment of London Living Wage is detailed in paragraph 45 and social value commitments linked to the variation are detailed in paragraph 51.

## **Assistant Chief Executive – Governance and Assurance (CON/KM/20240403)**

67. This report seeks the retrospective approval of the Strategic Director of Housing to the extension of the Heating and Water Contracts with OCO (Contract A) and Smith and Byford (Contract B) for a period of 2 years from 1 April 2024 as further detailed in paragraphs 1 and 2. As these extensions relate to Strategic Procurements, the variations would ordinarily be approved by cabinet, but as noted in paragraph 7, the variation decisions were delegated by cabinet to the Strategic Director of Housing in September 2023. As approval is retrospective there is a requirement under Contract Standing Order 6.7 to report these variations to the next Audit, Governance and Standards Committee.

68. The contracts with OCO/Smith and Byford were subject to and awarded in accordance with the Public Contract Regulations 2015 (PCR15), and it is therefore necessary to ensure that any variation to be made under the contracts is permitted within those procurement regulations. Regulation 72 permits modifications to be made to contracts during their term in certain circumstances, and includes at Regulation 72(1)(a) where the modification (irrespective of its value) has been provided for in the initial procurement documents in clear, precise and unequivocal review clauses. As noted in this report, these contracts are being extended for a further 2 years as was highlighted (and included in the contract terms as an option) when the works were originally procured.


69. Contract Standing Order 2.3 requires that no steps are taken to vary a contract unless the expenditure involved has been included in approved estimates, or is otherwise approved by the council. Paragraphs 59-63 and 65 confirms the financial implications of these variations.

**Director of Exchequer (for housing contracts only)**

70. This is a Qualifying Long Term Agreement as defined by the Commonhold and Leasehold Reform Act 2002. Consultation on such an agreement is required with leaseholders under the terms of Section 20 of the Landlord and Tenant Act 1985 (as amended) and notices were served in June 2015. The contract start date was 01.04.16 and was for a term of five years with an option to extend for a further five years. The optional extension term was included in the notice. This extension is within the terms of the contract consulted on and does not require any further consultation with leaseholders. All chargeable costs arising from the contract are recoverable from leaseholders.

**PART A – TO BE COMPLETED FOR ALL DELEGATED DECISIONS**

Under the powers delegated to me in accordance with the council’s Contract Standing Orders, I authorise action in accordance with the recommendation(s) contained in the above report (and as otherwise recorded in Part B below).

Signature	
Date	07/05/2024
Designation	Strategic Director of Housing

**PART B – TO BE COMPLETED BY THE DECISION TAKER FOR:**

- 1) All key decisions taken by officers
- 2) Any non-key decisions that are sufficiently important and/or sensitive that a reasonable member of the public would reasonably expect it to be publicly available (see ‘FOR DELEGATED DECISIONS’ section of the guidance).

<b>1. DECISION(S)</b>
As set out in the recommendations of the report.
<b>2. REASONS FOR DECISION</b>
As set out in the report.
<b>3. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED BY THE OFFICER WHEN MAKING THE DECISION</b>

**4. ANY CONFLICT OF INTEREST DECLARED BY ANY CABINET MEMBER WHO IS CONSULTED BY THE OFFICER WHICH RELATES TO THIS DECISION \***

\* Contract standing order 6.6.1 states that for contract Variations with an Estimated Contract Value of £100,000 or more, the lead contract officer (LCO) must consult with the relevant cabinet member before the decision is implemented.

**5. NOTE OF ANY DISPENSATION GRANTED BY THE MONITORING OFFICER, IN RESPECT OF ANY DECLARED CONFLICT OF INTEREST**

*If a decision taker or cabinet member is unsure as to whether there is a conflict of interest they should contact the legal governance team for advice.*

**6. DECLARATION ON CONFLICTS OF INTERESTS**

**I declare that I was informed of no conflicts of interests.\***

**or**

**~~I declare that I was informed of the conflicts of interests set out in Part B4.\*~~**

~~(\* - Please delete as appropriate)~~



Signature

Date: 07/05/2024

Designation Hakeem Osinaike, Strategic Director of Housing

**7. CONSIDERATION GIVEN TO WHETHER, AS A NON-KEY DECISION, THIS SHOULD BE FORWARDED TO THE CONSTITUTIONAL TEAM FOR PUBLICATION IN ACCORDANCE WITH REGULATION 13(4)\***

*The decision taker should consider whether although a non-key decision, the decision is sufficiently important and/or sensitive that a reasonable member of the public would reasonably expect it to be publicly available. Where there is any doubt, having considered the importance and/or sensitivity of a decision, it should be deemed that Regulation 13(4) would apply.*

**I consider that the decision be made available for publication under Regulation 13(4).\***

~~or~~

~~I do not consider that the decision be made available for publication under Regulation 13(4).\*~~

~~(\* Please delete as appropriate)~~



Signature

Date: 07/05/2024

Designation Hakeem Osinaike, Strategic Director of Housing

\* Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the council is required to put in place a scheme for recording and publishing some officer executive decisions. This process is sometimes referred to as "Regulation 13(4)".

**BACKGROUND PAPERS**

Background Papers	Held At	Contact
Gateway 1: Heating and Water Contracts	Housing Asset Management	Gavin Duncumb X50685
Link: <a href="http://moderngov.southwark.gov.uk/ieDecisionDetails.aspx?ID=4761">http://moderngov.southwark.gov.uk/ieDecisionDetails.aspx?ID=4761</a>		
Gateway 2: Heating and Water Contracts	Housing Asset Management	Gavin Duncumb X50685
Link: <a href="http://moderngov.southwark.gov.uk/mglIssueHistoryHome.aspx?IId=50007506&amp;Opt=0">http://moderngov.southwark.gov.uk/mglIssueHistoryHome.aspx?IId=50007506&amp;Opt=0</a>		
Gateway 3: Heating and Water Contracts	Housing Asset Management	Gavin Duncumb X50685
Link: <a href="#">Decision - Gateway 3 - Contract Variation Heating and Water Contracts A&amp;B - Southwark Council</a>		

## APPENDICES

No	Title
None	None

## AUDIT TRAIL

<b>Lead Officer</b>	David Hodgson, Director of Asset Management (AM)	
<b>Report Author</b>	Karen Feehily, AM Procurement Team Contract, Commissioning & Compliance Manager	
<b>Version</b>	Final	
<b>Dated</b>	07 May 2024	
<b>Key Decision?</b>	Yes	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
<b>Officer Title</b>	<b>Comments Sought</b>	<b>Comments included</b>
Strategic Director of Finance	Yes	Yes
Head of Procurement	Yes	Yes
Assistant Chief Executive – Governance and Assurance	Yes	Yes
Director of Exchequer (for housing contracts only)	Yes	Yes
Cabinet Member	Yes	Yes
<b>Contract Review Boards</b>		
Departmental Contract Review Board	Yes	Yes
Corporate Contract Review Board	Yes	Yes
<b>Cabinet Member</b>	Yes	Yes
<b>Date final report sent to Constitutional/Community Councils/Scrutiny Team</b>		